



**TO** FINAL YEAR REGISTERED MBChB STUDENTS  
**FROM** DR JM MABELEBELE, REGISTRAR  
**DATE:** MONDAY, 18 MAY 2020  
**SUBJECT:** ISSUING OUT OF PERMISSION LETTERS TO FINAL YEAR MBChB STUDENTS TO RETURN TO THE CAMPUS

- 1 In order to enable all the registered final year MBChB students to return to the campus **by 25 May 2020** as communicated earlier, kindly note the following arrangements:
  - 1.1 Permission letters will be issued directly to the final year MBChB students directly to their email addresses on the University records from **Wednesday, 20 May 2020**.
  - 1.2 Students can start coming on to the campus **only from Thursday, 21 May 2020**. Students are required to produce the permission letter from the University together with a document confirming their identity including but not limited (i) Identity Document/Passport, (ii) Driver Licence, and (iii) SMU Student Card to any law enforcement official on the road, if so requested.
  - 1.3 Upon your arrival on to the campus, students must produce the permission letter and their student card to an official of Safety and Security Department to check their names against the approved list of final year MBChB students provided to them and allow them in (subject to compliance with COVID-19 protocols). **Students whose names do not appear on the approved final year registered MBChB list will not be allowed onto the campus.**
  - 1.4 Students who have registration related issues/challenges, must address their concerns/challenges to the Dean of the School of Medicine, and if the grounds provided are adjudged to be compelling enough, the Dean will then provide the list of those students to the Office of the Registrar for permission letters to be issued. **Under no circumstances shall permission letters be issued to students who are not on the list of approved and registered final year MBChB list.**
  - 1.5 The approved final year MBChB list of registered students will also be provided to the following Departments:
    - a. Safety and Security
    - b. Student Affairs and Residences
    - c. Dean's Office: School of Medicine
- 2 Should you experience any challenge on the road with regard to your travel documents, kindly contact Student Affairs and Residences officials for assistance.

Yours Sincerely

**DR JM MABELEBELE**  
**REGISTRAR**

(transmitted electronically and therefore unsigned)