



**TO: MEMBERS OF SMU CONVOCATION**

**FROM: DR JM MABELEBELE, REGISTRAR**

**DATE: WEDNESDAY, 27 OCTOBER 2022**

**SUBJECT: TIME TABLE FOR ELECTION OF CONVOCATION OFFICE BEARERS AND A MEMBER OF CONVOCATION TO SERVE ON THE COUNCIL AT THE GENERAL MEETING OF CONVOCATION TO BE HELD ON SATURDAY, 10 DECEMBER 2022**

ITEM	DESCRIPTION	DEADLINE
1. Nominations closing date	Submission of nominations by eligible Convocation for Convocation Office Bearers to the Registrar's Office by eligible convocants	7 October 2022
2. List of nominees	Publication of names of nominees for office bearers and the member of Convocation to serve on the Council adjudged to be valid in line with University rules and eligibility criteria	Sunday, 30 October 2022
3. Objections on list of nominees for Office bearers and on other procedural matters	Registrar's Office decides on objections to the provisionally compiled nomination lists of office bearers and that of a member of Convocation to serve on the Council and other procedural objections.	Wednesday, 09 November 2022
4. Final list of nominees for Office bearers	Registrar's Office publishes final lists of nominees per category on the University website and through other communication channels accessible to the convocants	Monday, 14 November 2022
5. Meeting venue	Registrar's Office communicates and publishes a meeting venue for the Convocation General Meeting.	Monday, 14 November 2022
6. Convocation General Meeting Agenda	Circulation of the final agenda of the Convocation General Meeting to the Convocants and publishing of such an agenda on the University website	Friday, 25 November 2022
7. Convocation Meeting and Election day	Date of the General Meeting of Convocation including election of office bearers held.	<b><u>Saturday, 10 December 2022</u></b>

For more information, kindly contact Mr Henno Croucamp, Deputy Registrar: Governance and Records Management at [henno.croucamp@smu.ac.za](mailto:henno.croucamp@smu.ac.za) or [hcroucamp@smu.ac.za](mailto:hcroucamp@smu.ac.za) Please do not address your enquiries to the Registrar, but only to Mr HJ Croucamp as the right official with delegated responsibility to process the objections in line with the University rules and the applicable governance principles.

Yours Sincerely

**DR JM MABELEBELE  
REGISTRAR**