



**SEFAKO MAKGATHO HEALTH SCIENCES UNIVERSITY**

**SCHOOL OF MEDICINE**

**DEPARTMENT OF PSYCHIATRY**

**NELSON MANDELA FIDEL CASTRO PROGRAMME (NMFC)**

Sefako Makgatho Health Sciences University (SMU) offers professional health sciences training and education in a range of fields through excellence in teaching, learning, innovative research and community engagement. SMU is situated in Ga- Rankuwa (North of Pretoria) and the following position(s) is/are currently available:

**Lecturer/Senior Lecturer (1 post)  
(5 year Fixed Term Contract)**

Ref: 67/2022/MJM/P8/P7

The University is looking for an energetic individual with the requisite academic stature who will be responsible for teaching & learning, assessment, curriculum review and development, service and community engagement responsibilities in the academic department, School of Medicine and its extended clinical teaching platforms as it relates to the Nelson Mandela Fidel Castro programme (NMFC) and MBCHB IV, V & VI and clinical sciences students as per their integrated programmes. The incumbent will report to the Head of Department in Psychiatry and collaborate with the Educator Manager Clinical Integrated Programmes and will furthermore meet the requirements and competencies as indicated and be responsible for the key performance areas listed below.

**REQUIREMENTS**

**Lecturer**

- MBCHB
- M Med (Psychiatry)
- Teaching experience at a tertiary institution, or 5 years' professional experience in the relevant field or experience in student supervision in an academic health institution
- Current registration with HPCSA as Medical Officer or Registrar or Specialist
- Publications in peer reviewed and/or non- peer reviewed journals will be a strong recommendation
- Evidence of participation in community project or community related activities which enhance the scholarly reputation of SMU
- Computer literate (Word-processing, Power Point, Excel, Internet & e-mail)
- Experience with teaching online, using electronic software/e-learning packages
- Proven ability to navigate online platforms such as Zoom and Microsoft Teams with requisite proficiency

## **Senior Lecturer**

- MBCHB
- M Med (Psychiatry)
- Teaching experience at a tertiary institution, or 5 years' professional experience in the relevant field or experience in student supervision in an academic health institution
- Module leader or established teaching experience
- Current registration with HPCSA as Medical Officer or Registrar or Specialist
- Evidence of research output which include three (3) publications in accredited scientific journals
- Established scholarship or specialist role in community engagement
- Substantial participation in leadership and administration at departmental or School or programme level
- Successful supervision or co-supervision of PG students at Masters level
- Computer literate (Word-processing, Power Point, Excel, Internet & e-mail)
- Experience with teaching online, using electronic software/e-learning packages
- Proven ability to navigate online platforms such as Zoom and Microsoft Teams with requisite proficiency

## **COMPETENCIES**

- Technical/professional knowledge and skills
- Good interpersonal, presentation and communication skills (written and spoken)
- Good report writing skills
- Personal impact, stature, and credibility with unquestionable integrity
- Problem solving and analytical skills
- Client service orientation
- Ability to work in various teams
- Ability to keep information confidential
- Planning and organisational skills
- Ability to work under pressure and meet deadlines
- Committed and dedicated work ethos

## **KEY PERFORMANCE AREAS**

- Facilitate teaching, learning and assessment of students rotating in Psychiatry, including Community Psychiatry at Primary Health Care level
- Upgrade of course content/development of new course materials and/or modules to keep up with the latest requirements of the sector/discipline aligned with the school and programme objectives
- Reflect on and utilize new and emerging approaches and technology in teaching and learning including identification of learning media and application of appropriate assessment methods.
- Reflect on, select and use suitable reference material and professional notes to supplement prescribed textbooks. He/she will also be required to develop learning guides
- Contribute to the development and integration of community engagement interventions into academic curriculum
- Facilitate the creation of simulated situations during which the practical components of the syllabus can be implemented effectively to achieve the desired learning objectives
- Plan for and develop assessment questions and OSCE stations

- Monitor and supervise tests and examinations, including appropriate recording of students' results
- Develop, revise and submit programmes for accreditation by relevant accreditation bodies
- Monitor students' progress and timeously identify students at risk thus developing appropriate intervention strategies including supplementary instruction, mentoring and coaching
- Develop, review and Implement policies and procedures applicable to the teaching and learning, community engagement, research and academic administration functions
- Contribute to quality assurance through appropriate committee meetings and development of quality assurance improvement strategies including feedback from relevant stakeholders
- Contribute to the expansion of academic related decision-making and development of tailored action plans
- Co-ordinates safety inspections, interventions and proactively monitor and enforce compliance to Health and Safety policies, processes and procedures
- Initiate and conduct appropriate research thus contributing to a scholarship footprint at educational and other conferences and publishing results and keeping abreast of professional literature and curriculum development
- Contribute to the overall development of SMU, and actively promote institutional culture
- Any other duties assigned by the HOD and/or Dean

.....

**Closing date: 25 November 2022**

**Applications from the employment agencies will not be considered.**

Typed applications (**quoting the reference number**) which should contain comprehensive curriculum vitae, certified copies of all qualifications and contact details of three referees, should be forwarded, for the attention of **Mr MJ Mopai**, to the Human Resources Department, P.O Box 68, Medunsa, 0204 or by e-mail at [hr.recruitment6@smu.ac.za](mailto:hr.recruitment6@smu.ac.za)

**The applications may also be posted OR hand delivered to (put in an application box):**

**Human Resources Department, 5<sup>th</sup> Floor, Clinical Pathology building, Sefako Makgatho Health Sciences University, Molotlegi street, Ga-Rankuwa, OR Human Resources Department, P.O Box, 68, MEDUNSA, 0204**

It is the applicant's responsibility to have foreign qualifications evaluated by the South African qualification Authority (SAQA). Failure to submit the requested documents/information will result in your application not being considered.

*Telephonic enquiries regarding conditions of service: (012) 521 3624.*

**The Sefako Makgatho Health Sciences University is an Equal Opportunity and Affirmative Action Employer.**

Correspondence will be limited to short-listed candidates only. Applicants who have not been contacted within 30 days of the closing date must consider their applications as unsuccessful.

**The University reserves the right not to make an appointment.**

Final