



SEFAKO MAKGATHO HEALTH SCIENCES UNIVERSITY

INSTITUTIONAL SUPPORT SERVICES

CLEANING SECTION

Sefako Makgatho Health Sciences University (SMU) is a professional institution that offers professional health sciences training and education in a range of fields through excellence in teaching, learning, innovative research and community engagement. SMU is situated in Ga-Rankuwa (North of Pretoria) and the following positions are currently available:

CLEANER (16 POSTS)

Ref: 9/KM/2023/P16

The University is looking for energetic individuals who will take pride in cleanliness and be responsible for the overall general cleaning duties and any other related functions. He/she will report to the Head of Department (HOD): Campus Cleaning, and must meet the requirements, competencies and be responsible for the key performance areas listed below.

REQUIREMENTS

- Grade 10/ Standard 8
- At least two (2) years' experience as a Cleaner
- Free from skin allergies to detergents, etc.
- Experience and knowledge relating to the use of cleaning equipment, chemicals and substances
- Free from skin allergies to detergents, etc.

COMPETENCIES

- Technical/ professional knowledge and skill
- Good communication and interpersonal skills
- Client service orientation
- A team player
- Good interpersonal relationships
- Quality assurance
- Attention to detail
- Decision-making and problem solving
- Good communication skills
- Team player
- Health and safety management
- Good personal hygiene
- Honest and ability to keep to timelines

KEY PERFORMANCE AREAS

- Responsible for the cleanliness of allocated areas
- Ensure removal of refuse from allocated areas
- Clean kitchens, fridges and staff dining areas as allocated
- Clean walls, windows and staircases
- Clean and disinfect kitchen, toilet and bathroom fixtures
- Assist in other areas when required and to attend to all reasonable requests made by management
- Ensure compliance with SHE policies and procedures
- Perform any other duties assigned by the Line Manager
- Contribute to the overall development of SMU and actively improve institutional culture

Closing date: 23 March 2023

Applications from Employment Agency will not be considered.

SMU offers a competitive total guaranteed package, inclusive of a range of benefits such as medical aid and pension fund.

Typed applications (**quoting the reference number**) which should contain a comprehensive curriculum vitae, certified copies of all qualifications and contact details of three referees, should be forwarded, for the attention of Mr K Mothabela. **The applications must be hand delivered to: Human Resources Department, 5th Floor, Clinical Pathology building, Sefako Makgatho Health Sciences University, Molotlegi Street, Garankuwa, OR Human Resources Department, P. O. Box 68, MEDUNSA, 0204**

It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Failure to submit the requested documents/information will result in your application not being considered.

Telephonic enquiries regarding conditions of service: (012) 521-4433

The Sefako Makgatho Health Sciences University is an Equal Opportunity and Affirmative Action Employer.

Correspondence will be limited to short-listed candidates only. Applicants who have not been contacted within 30 days of the closing date must consider their applications as unsuccessful.

The University reserves the right not to make an appointment.