



**SEFAKO MAKGATHO HEALTH SCIENCES UNIVERSITY  
SCHOOL OF MEDICINE  
DEPARTMENT OF VIROLOGY**

Sefako Makgatho Health Sciences University (SMU) is a professional institution that offers professional health sciences training and education in a range of fields through excellence in teaching, learning, innovative research, and community engagement. SMU is situated in Ga-Rankuwa (North of Pretoria) and the following position(s) is/are currently available:

**SENIOR LECTURER/ASSOCIATE PROFESSOR**

*Ref: 43/2021/JSM/P7/6/5*

The University is looking for an energetic individual who will be responsible for teaching, learning and research within the Department of Virology in line with university's teaching and research strategy. He/She will report to the Head of Department (HOD), and must meet the requirements, competencies and be responsible for the key performance areas:

**REQUIREMENTS**

**Senior Lecturer**

- PhD in Medical Virology
- Successful supervision or co-supervision of postgraduate student at Masters level
- Module leader or established teaching experience
- At least three (3) publications in accredited journal to completion
- Established scholarship or specialist role in community engagement
- A developed research area that is (or has the potential to be) institutionally or regionally impactful
- Substantial participation in leadership and administration at department or school or programme level
- Evidence of successful curriculum development and academic management
- Experience in managing research programs and postgraduate student supervision
- Experience in development and reviewing of research proposals
- Sound research background

**Associate Professor**

- PhD in Medical Virology
- At least three (3) years academic experience or five (5) years' experience from a science council
- Successful supervision or co-supervision of five (5) Masters students
- Evidence of at least Fifteen (15) publications in accredited scientific journals (cumulative) to completion
- Have an established research area that is (or has the potential to be) nationally impactful

- Research Leader
- Generate external funding for research projects
- Substantial scholarship that is recognised at a national level or leadership in community engagement that is nationally recognised
- Substantial participation in leadership and administration at School level
- Understanding of the challenges facing the Higher Education Sector in general
- Proof of exposure as team leader
- Ability to exhibit effective leadership style and a commitment to higher academic standards
- Commitment and ability to promote the Department's mission and position to internal University constituencies and external stakeholders.

## COMPETENCES

- Good planning and organizing skills
- Good leadership skills
- Good strategy development skills
- Change management skills
- Effective interpersonal skills
- Health and safety management
- Decision-making and problem solving
- Time management, interpersonal, organizational and presentation skills
- Excellent computer skills and ability to write good reports
- Good management and communication skills

## KEY PERFORMANCE AREAS (KPA's)

- Undertake formal instruction in the undergraduate and postgraduate courses
- Co-ordinate undergraduate and postgraduate programme
- Mentoring and coaching of junior and new academic staff members
- Acts as a Research project leader and conduct appropriate research independently or in collaboration with colleagues within the university in line with University's strategic objectives
- Produce scientifically supported reports for both internal and external stakeholders
- Write articles for peer-reviewed journals and present papers at scientific conferences
- Supervise and co supervise postgraduate research at the Master's and doctoral level
- Serve on departmental, school, and university activities and committees
- Mentor junior academics in the department
- Undertake associated administrative duties with regard to attendance registers, student registration and results, supervision of tests and examinations
- Ensure compliance with SHE policies and procedures
- Contribute to the overall development of SMU and actively improve institutional culture
- Any other duties assigned by the HOD and/or Dean of the School

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**Closing date: 24 March 2023**

SMU offers a competitive total cost remuneration package, inclusive of a range of benefits such as medical aid and pension fund.

Typed applications which should contain a comprehensive curriculum vitae, certified copies of all qualifications and contact details of three referees, should be forwarded, for the attention of Mr Jonas Mahlaola, to the Human Resources Department, P.O Box 68, Medunsa, 0204 or e-mail applications in MS Word format, to [hr.recruitment2@smu.ac.za](mailto:hr.recruitment2@smu.ac.za)

**The applications can also be hand delivered at:**

**Sefako Makgatho Health Sciences University, Human Resources Department, Clinical Pathology building, 5<sup>th</sup> Floor, Molotlegi street, Garankuwa,**

It is the applicant's responsibility to have foreign qualifications evaluated by the South African qualification Authority (SAQA). Failure to submit the requested documents/information will result in your application not being considered.

*Telephonic enquiries regarding conditions of service: (012) 521-3906.*

**The Sefako Makgatho Health Sciences University is an Equal Opportunity and Affirmative Action Employer.**

*Correspondence will be limited to short-listed candidates only. Applicants who have not been contacted within 30 days of the closing date must consider their applications as unsuccessful. The University reserves the right not to make an appointment.*