



SEFAKO MAKGATHO HEALTH SCIENCES UNIVERSITY

SCHOOL OF MEDICINE

ORTHOPAEDICS SURGERY

NELSON MANDELA FIDEL CASTRO PROGRAMME (NMFC)

Sefako Makgatho Health Sciences University (SMU) offers professional health sciences training and education in a range of fields through excellence in teaching, learning, innovative research and community engagement. SMU is situated in Ga- Rankuwa (North of Pretoria) and the following position is currently available:

Lecturer (1 post) (5-year Fixed Term Contract)

Ref: 54/2022/MJM/P8

The University is looking for an energetic individual who will be responsible for teaching to perform Teaching and Learning, Assessment, Curriculum Review and Development; and Service and Community Engagement responsibilities in the Orthopaedics Surgery Department, in the School of Medicine and its extended clinical teaching platforms as it relates to the Nelson Mandela Fidel Castro programme (NMFC) and MBCHB IV, V & VI students as per their integrated programmes. The incumbent will report to the Head of Department and collaborate with the Educator Manager Clinical Integrated Programmes, and will furthermore meet the requirements, competencies and the key performance areas listed below.

REQUIREMENTS

- MBCHB
- MMed (Orthopaedics Surgery)
- Two (2) years teaching experience at a tertiary institution, or 5 years' professional experience in the relevant field or experience in student supervision in an academic health institution
- Current registration with HPCSA as Medical Officer or Registrar or Specialist
- Publications in peer reviewed journals will be a strong recommendation
- Evidence of participation in community engagement projects which enhance the scholarly reputation of SMU
- Proven ability to navigate online platforms such as Blackboard Collaborate, Zoom and Microsoft Teams with requisite proficiency
- Computer literacy, with a sound knowledge of MS Word, MS Excel, Internet, and competency of ITS

COMPETENCIES

- Technical/professional knowledge and skills
- Good interpersonal, presentation and communication skills (written and spoken)
- Good report writing skills
- Personal impact, stature, and credibility with unquestionable integrity
- Problem solving and analytical skills

- Client service orientation
- Ability to work in various teams
- Ability to keep information confidential
- Planning and organisational skills
- Ability to work under pressure and meet deadlines
- Committed and dedicated work ethos

KEY PERFORMANCE AREAS

- Facilitate teaching, learning and assessment with students pertaining to Orthopaedics Surgery, including at Primary Health care level involving patients with undifferentiable diagnosis and/or orthopaedic emergencies
- Upgrade module content and development of new course materials and/or modules in order to keep up with the latest requirements of the sector/discipline aligned to the School and programme objectives
- Reflect on and utilize new and emerging approaches and technology in teaching and learning, including identification of learning media and application of appropriate assessment methods
- Reflect on, select and use suitable reference material and professional preparation of notes to supplement prescribed textbooks, and develop learning guides
- Contribute to the development and integration of community engagement interventions into academic curriculum
- Facilitate the creation of simulated situations during which the practical components of the syllabus can be implemented effectively, achieving the most desired learning objectives
- Plan for and develop assessment questions, and OSCE stations
- Monitor and supervise tests and examinations and accordingly record students' results
- Develop, revise and submit programmes for accreditation by relevant accreditation bodies
- Monitor student progress and timeously identify students at risk, and develop appropriate intervention strategies, including supplementary instruction, mentoring and coaching
- Develop, review, and implement policies and procedures applicable to teaching and learning, community engagement, research, and academic administration functions
- Contribute to quality assurance through appropriate committee meetings and develop quality assurance improvement strategies, including feedback from relevant stakeholders
- Contribute to the expansion of academic related decision-making and development of tailored action plans
- Co-ordinate safety inspections, interventions and proactively monitor and enforce compliance to Health and Safety policies, processes, and procedures
- Initiate and conduct appropriate research, to contribute to a scholarship footprint at educational and other conferences as well as publishing results and keeping abreast of professional literature and curriculum development
- Contribute to the overall development of SMU, and actively promote institutional culture
- Any other duties assigned by the HOD and/or Dean

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Closing date: 30 June 2023

Applications from the employment agencies will not be considered.

Typed applications (quoting the reference number) which should contain comprehensive curriculum vitae, certified copies of all qualifications and contact details of three referees, should be forwarded, for the attention of **Mr MJ Mopai**, to the Human Resources Department, P.O Box 68, Medunsa, 0204 or by e-mail at hr.recruitment6@smu.ac.za

The applications may also be posted OR hand delivered to (put in an application box):

Human Resources Department, 5th Floor, Clinical Pathology building, Sefako Makgatho Health Sciences University, Molotlegi street, Ga-Rankuwa, OR Human Resources Department, P.O Box, 68, MEDUNSA, 0204

It is the applicant's responsibility to have foreign qualifications evaluated by the South African qualification Authority (SAQA). Failure to submit the requested documents/information will result in your application not being considered.

Telephonic enquiries regarding conditions of service: (012) 521 3624.

The Sefako Makgatho Health Sciences University is an Equal Opportunity and Affirmative Action Employer.

Correspondence will be limited to short-listed candidates only. Applicants who have not been contacted within 30 days of the closing date must consider their applications as unsuccessful.

The University reserves the right not to make an appointment.