



## **SEFAKO MAKGATHO HEALTH SCIENCES UNIVERSITY**

### **SCHOOL OF PHARMACY**

### **PHARMACEUTICAL SCIENCES**

Sefako Makgatho Health Sciences University (SMU) is a professional institution that offers professional health sciences training and education in a range of fields through excellence in teaching, learning, innovative research and community engagement. SMU is situated in Ga-Rankuwa (North of Pretoria) and the following position is currently available:

### **SENIOR LECTURER: PHARMACEUTICS (1 POST)**

Ref: 25/2023/BGM//P8

The University is looking for an energetic individual with the requisite academic stature who will be responsible for teaching, learning, research and community engagement, and to provide support to the department/school in pursuit of its academic objectives. Responsibilities will also include participation in curriculum development, clinical training/service delivery, student academic development, administration, quality assurance, academic management, and health and safety, in order to contribute to the academic initiatives undertaken by the Department/School. He/She will report to the Head of Department: Pharmaceutical Sciences and must meet the requirements, competencies and be responsible for the following key performance areas below:

### **REQUIREMENTS**

- An appropriate PhD and master's degree in Pharmaceutics (or) Pharmaceutical Sciences
- Bachelor's degree in Pharmacy (B. Pharmacy)
- At least three (3) years of experience in teaching Pharmaceutics to undergraduates
- Registration with South African Pharmacy Council (SAPC)
- Evidence of postgraduate research supervision with successful supervision or co-supervision of at least one postgraduate student at Masters Level
- Minimum of three (3) publications in accredited journal/s
- Evidence of successful curriculum development and academic management
- Evidence of active participation in professional, industry and/or community activities
- Proven ability to navigate online platforms such as Blackboard Collaborate, Zoom and Microsoft Teams with requisite proficiency
- Computer literacy, with a sound knowledge of MS Word, MS Excel, and Internet

### **COMPETENCIES**

- Technical/ professional knowledge and skills
- Good interpersonal, presentation and communication skills
- Ability to maintain strict confidentiality

- Ability to work in various teams
- Ability to keep information confidential
- Client service orientation
- Strategic decision making and good problem solving skills
- Resource management
- People management, including performance management
- Emotional intelligence and political sensitivity
- Meticulous attention to detail
- Ability to work under pressure and meet deadlines
- Personal impact, stature, and credibility with unquestionable integrity
- Committed and dedicated work ethos

## KEY PERFORMANCE AREAS

- Design and development of pharmaceuticals related materials for the implementation and presentation of modules for the BPharm degree and other relevant short courses
- Facilitate teaching, learning and assessments
- Facilitate, evaluate and assess student progress and other elements of the BPharm degree
- Planning, organising, leading, and review of Work Integrated Learning programmes
- Contribute to Quality Assurance of all the relevant aspects under Teaching and Research
- Acts as a Research project leader and conduct appropriate research independently or in collaboration with colleagues within the university in line with University's strategic objectives
- Supervise and co-supervise postgraduate research at the Masters and doctoral level
- Participate in the review of teaching, research, community engagement and academic administration objectives
- Build strategic alliances and partnerships
- Undertake associated administrative duties with regard to attendance registers, student registration and results, setting, marking and supervision of tests and examinations.
- Serve on departmental, school, and university committees
- Mentoring and coaching of junior and new academic staff members
- Keep abreast of developments within own field of study and its implications for teaching and learning, community engagement, research, etc.
- Monitoring, evaluation and report writing
- Ensure compliance with the University's safety and health policies and procedures
- Contribute to the overall development of SMU, and actively improve institutional culture
- Perform any other duties assigned by the HOD and/or Dean

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**Closing date: 30 June 2023**

**Applications from Employment Agency will not be considered.**

Typed applications quoting the reference number which should contain a comprehensive curriculum vitae, certified copies of all qualifications and contact details of three referees, should be forwarded, for the attention of Ms BG Mbanjwa, to the Human Resources Department, P.O Box 68, Medunsa, 0204 or e-mail applications in MS Word format, to [hr.recruitment5@smu.ac.za](mailto:hr.recruitment5@smu.ac.za)

**Applications may also be posted OR hand delivered to (place in the application box):**

**Human Resources Department, 5<sup>th</sup> Floor, Clinical Pathology building, Sefako Makgatho Health Sciences University, Molotlegi Street, Garankuwa, OR Human Resources Department, P. O. Box 68, MEDUNSA, 0204.**

It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Failure to submit the requested documents/information will result in your application not being considered.

*Telephonic enquiries regarding conditions of service: (012) 521-3071*

**The Sefako Makgatho Health Sciences University is an Equal Opportunity and Affirmative Action Employer.**

Correspondence will be limited to short-listed candidates only. Applicants who have not been contacted within 30 days of the closing date must consider their applications as unsuccessful.

***The university reserves the right to make or not to make an appointment***

Final