



## **SEFAKO MAKGATHO HEALTH SCIENCES UNIVERSITY**

### **SCHOOL OF MEDICINE**

#### **DEPARTMENT OF PAEDIATRICS AND CHILD HEALTH**

#### **NELSON MANDELA FIDEL CASTRO PROGRAMME (NMFC)**

Sefako Makgatho Health Sciences University (SMU) offers professional health sciences training and education in a range of fields through excellence in teaching, learning, innovative research and community engagement. SMU is situated in Ga-Rankuwa (North of Pretoria), and the below position is currently available.

**Senior Lecturer (1 post)**  
**(5- year fixed term Contract)**  
Ref: 38/2021/MJM/P7

The University is looking for an energetic individual with the requisite academic stature who will be responsible for Teaching & Learning, Assessment, Curriculum Review and Development, Service and Community Engagement responsibilities in the academic department, School of Medicine and its extended clinical teaching platforms as it relates to NMFC and MBCHB students as an integrated programme. The incumbent reports to the Head of Department: Department of Paediatrics and Child Health and will furthermore meet the requirements and competencies as indicated and be responsible for the key performance areas listed below.

#### **REQUIREMENTS**

- MBCHB
- M Med (Paediatrics & Child Health)
- At least three (3) years teaching experience with undergraduate medical students.
- Current registration with HPCSA
- Registration with the HPCSA for independent practice
- Evidence of research output which include three (3) publications in accredited scientific journals
- Successful supervision or co-supervision of five (5) PG students at Masters level
- Evidence of having attended teacher training e.g. short course, diploma or M Phil in health professions education
- Evidence of previous involvement with curriculum development and academic management
- Evidence of active participation in professional, industry and/or community activities
- Computer literate (Word-processing, Power Point, Excel, Internet & e-mail)
- Experience with teaching online, using electronic software/e-learning packages
- Proven ability to navigate online platforms such as Zoom and Microsoft Teams with requisite proficiency

## COMPETENCIES

- Technical/professional knowledge and skills
- Good interpersonal, presentation and communication skills (written and spoken)
- Good report writing skills
- Personal impact, stature, and credibility with unquestionable integrity
- Problem solving and analytical skills
- Client service orientation
- Ability to work in various teams
- Ability to keep information confidential
- Planning and organizational skills
- Ability to work under pressure and meet deadlines
- Committed and dedicated work ethos

## KEY PERFORMANCE AREAS

- Facilitation of teaching, learning and assessment events with students pertaining to Primary Health Care and in Paediatrics and Child Health
- Upgrading of course content/development of new course materials and/or modules in order to keep up with the latest requirements of the sector/discipline aligned with the school objectives
- Research and utilize new and emerging approaches and technology in teaching and learning including identification of learning media and application of appropriate assessment methods
- Research and selection of suitable reference materials and professional preparation of notes to supplement prescribed textbooks, development of learning guides, and development of assessment questions and OSCE stations
- Initiate and conduct appropriate research thus contributing to a scholarship footprint at educational and other conferences and publishing results
- Keeping abreast of professional literature and curriculum development
- Contribute to the development and integration of community engagement interventions into academic curriculum
- Facilitate for the creation of simulated situations during which the practical components of the syllabus can be implemented effectively achieving the mostly desired learning objectives
- Develop, revise and submit programmes for accreditation by relevant accreditation bodies
- Monitor student progress and timeously identifying students at risk thus developing appropriate intervention strategies including counselling or making referrals
- Develop, review and Implement policies and procedures applicable to the teaching and learning, community engagement, research and academic administration functions
- Monitor and supervise tests and examinations thus accordingly recording students' results
- Contribute to quality assurance through appropriate committee meetings and development of quality assurance improvement strategies including feedback from relevant stakeholders
- Contribute to the expansion of academic related decision-making and development of tailored action plans
- Co-ordinates safety inspections, interventions and proactively monitor and enforce compliance to SHE policies, processes and procedures
- Contribute to the overall development of SMU, and actively promote institutional culture
- Any other duties assigned by the HOD and/or Dean

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**Closing date: 30 June 2023**

**Applications from the employment agencies will not be considered.**

Typed applications (quoting the reference number) which should contain comprehensive curriculum vitae, certified copies of all qualifications and contact details of three referees, should be forwarded, for the attention of **Mr MJ Mopai**, to the Human Resources Department, P.O Box 68, Medunsa, 0204 **or** by e-mail at [hr.recruitment6@smu.ac.za](mailto:hr.recruitment6@smu.ac.za)

**Applications may also be posted OR hand delivered to (placing in an application box):**

**Human Resources Department, 5<sup>th</sup> Floor, Clinical Pathology building, Sefako Makgatho Health Sciences University, Molotlegi street, Ga-Rankuwa, OR Human Resources Department, P.O Box, 68, MEDUNSA, 0204**

It is the applicant's responsibility to have foreign qualifications evaluated by the South African qualification Authority (SAQA). Failure to submit the requested documents/information will result in your application not being considered.

*Telephonic enquiries regarding conditions of service: (012) 521 3624.*

**The Sefako Makgatho Health Sciences University is an Equal Opportunity and Affirmative Action Employer.**

Correspondence will be limited to short-listed candidates only. Applicants who have not been contacted within 30 days of the closing date must consider their applications as unsuccessful.

**The University reserves the right not to make an appointment.**