



SEFAKO MAKGATHO HEALTH SCIENCES UNIVERSITY

SCHOOL OF MEDICINE

FAMILY MEDICINE AND PRIMARY HEALTH CARE

NELSON MANDELA FIDEL CASTRO PROGRAMME (NMFC)

Sefako Makgatho Health Sciences University (SMU) is on a renewal path with exciting and unique opportunities to shape the training of medical and other health professionals, and scientists in general. We are on a vigorous campaign to attract top talent to join our exciting journey, as reflected in the opportunities below:

Lecturer/Senior Lecturer (1 Post)

Ref: 82/2023/MJM/P8/P7

The incumbent in this position will be responsible for teaching and learning, research and community engagement and to provide support to the department/school in pursuit of its academic objectives. He/She will report to the Head of Department (HOD): Family Medicine and Primary Health Care and must meet the requirements, competencies and be responsible for the following key performance areas below.

REQUIREMENTS

LECTURER

- MBCHB
- M Med: Family Medicine
- Current registration with HPCSA as Medical Officer or Registrar or Specialist
- At least two (2) years of lecturing experience in an institution of Higher Learning, or 5 years' professional experience in the relevant field
- Publications in peer reviewed and/or non-peer reviewed journals will be a strong recommendation
- Demonstration of innovation in the discipline will be an added advantage
- Evidence of participation in community project or community related activities
- Proven ability to navigate online platforms such as Blackboard Collaborate, Zoom and Microsoft Teams with requisite proficiency
- Computer literacy, with a sound knowledge of MS Word, MS Excel, Internet and competency of ITS

SENIOR LECTURER

- MBCHB
- M Med: Family Medicine
- Current registration with HPCSA as Medical Officer or Registrar or Specialist
- At least three (3) years of lecturing experience in Institutions of Higher Learning
- A proven track record in research, with at least three (3) publications in accredited journals
- Successful supervision or co-supervision of a PG student at masters level
- A developed research area that is (or has the potential to be) institutionally/ regionally impactful
- A proven track record of lecturing at both undergraduate and postgraduate levels
- Demonstration of innovation in the discipline will be an added advantage
- Evidence of established scholarship or specialist role in community engagement
- Substantial participation in leadership and administration at departmental or School or programme level
- Proven ability to navigate online platforms such as Blackboard Collaborate, Zoom and Microsoft Teams with requisite proficiency
- Computer literacy, with a sound knowledge of MS Word, MS Excel, Internet and competency of ITS

COMPETENCIES

- Technical/ professional knowledge and skill
- Excellent computer skills
- Strategic direction and leadership
- Resource management
- Building interpersonal relationships and partnerships
- Decision-making and problem solving
- Transformational leadership
- Formal presentation
- Mentoring and coaching
- Professional and ethical standards
- Communication (verbal and written)
- Continuous learning
- Student focus
- Facilitating change

KEY PERFORMANCE AREAS

- Facilitate teaching, learning and assessment events with students pertaining to Family Medicine and Primary Health Care and including at Primary Health Care level involving patients with undifferential diagnosis and/or medical emergencies
- Upgrade of course content/development of new course materials and/or modules in order to keep up with the latest requirements of the sector/discipline aligned with the school and programme objectives
- Reflect on and utilize new and emerging approaches and technology in teaching and learning including identification of learning media and application of appropriate assessment methods.
- Reflect on, select and use suitable reference material and professional preparation of notes to supplement prescribed textbooks, develop learning guides
- Contribute to the development and integration of community engagement interventions into academic curriculum
- Facilitate for the creation of simulated situations during which the practical components of the syllabus can be implemented effectively achieving the mostly desired learning objectives.

- Plan for and develop assessment questions and OSCE stations
- Monitor and supervise tests and examinations thus accordingly recording students' results
- Develop, revise and submit programmes for accreditation by relevant accreditation bodies
- Monitor student progress and timeously identify students at risk thus developing appropriate intervention strategies including supplementary instruction, mentoring and coaching
- Develop, review and Implement policies and procedures applicable to the teaching and learning, community engagement, research and academic administration functions
- Contribute to quality assurance through appropriate committee meetings and development of quality assurance improvement strategies including feedback from relevant stakeholders
- Contribute to the expansion of academic related decision-making and development of tailored action plans
- Co-ordinates safety inspections, interventions and proactively monitor and enforce compliance to Health and Safety policies, processes and procedures
- Initiate and conduct appropriate research thus contributing to a scholarship footprint at educational and other conferences and publishing results and keeping abreast of professional literature and curriculum development
- Contribute to the overall development of SMU, and actively promote institutional culture
- Any other duties assigned by the HOD

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Closing date: 27 October 2023

Applications from the employment agencies will not be considered.

Typed applications (**quoting the reference number**) which should contain comprehensive curriculum vitae, certified copies of all qualifications and contact details of three referees, should be forwarded, for the attention of **Mr MJ Mopai**, to the Human Resources Department, P.O Box 68, Medunsa, 0204 or by e-mail at hr.recruitment6@smu.ac.za

The applications may also be posted OR hand delivered to (placing in an application box):

Human Resources Department, 5th Floor, Clinical Pathology building, Sefako Makgatho Health Sciences University, Molotlegi street, Ga-Rankuwa, OR Human Resources Department, P.O Box, 68, MEDUNSA, 0204

It is the applicant's responsibility to have foreign qualifications evaluated by the South African qualification Authority (SAQA). Failure to submit the requested documents/information will result in your application not being considered.

Telephonic enquiries regarding conditions of service: (012) 521 3624.

The Sefako Makgatho Health Sciences University is an Equal Opportunity and Affirmative Action Employer.

Correspondence will be limited to short-listed candidates only. Applicants who have not been contacted within 30 days of the closing date must consider their applications as unsuccessful.

The University reserves the right not to make an appointment.