

SEFAKO MAKGATHO HEALTH SCIENCES UNIVERSITY

SCHOOL OF HEALTH CARE SCIENCES

DEPARTMENT OF NURSING SCIENCE

CLINICAL TRAINING GRANT (CTG)

Sefako Makgatho Health Sciences University (SMU) is on a renewal path with exciting and unique opportunities to shape the training of medical and other health professionals, and scientists in general. We are on a vigorous campaign to attract top talent to join our exciting journey, as reflected in the opportunity below:

Clinical Facilitator (1 post)
(5-year Fixed Term Contract)
Ref:70/202/MJM/P8

The incumbent will be responsible for coordinating and overseeing the clinical placements of nursing students across various specialties, ensuring alignment with the South African Nursing Council requirements. This role involves liaising with clinical coordinators and facilities to arrange schedules, maintain records, and manage logistics, while also teaching and assessing students' clinical skills. The incumbent will play a key role in developing study materials, supporting clinical staff, and fostering strong relationships with stakeholders to enhance the students' practical learning experience. The incumbent will report to Clinical Coordinator, the Head of Department: Department of Nursing Science and will furthermore meet the requirements and competencies as indicated and be responsible for the key performance areas listed below.

REQUIREMENTS

- Master's Degree in Nursing Sciences
- At least five (5) years' experience as a registered Nurse Practitioner and two (2) years instructor of clinical skills facilitation or educator in a nursing education institution
- Current registered with the South African Nursing Council (SANC)
- Additional qualification in Nursing Education
- In-depth knowledge of the current Nursing legal and ethical framework
- Knowledge of current Nursing curriculum
- Experience in using simulation facilities
- Experience in the supervision of students in clinical fields
- Understanding and experience in record keeping as required by SANC
- Computer literate (Word-processing, Power Point, Excel, Internet & E-mail)
- Experience with teaching online, using electronic software/e-learning packages
- A valid driver's license

COMPETENCIES

- Technical/professional knowledge and skill

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- Technical/professional knowledge and skills
- Good interpersonal, presentation and communication skills (written and spoken)
- Good report writing skills
- Personal impact, stature, and credibility with unquestionable integrity
- Problem solving and analytical skills
- Client service orientation
- Ability to work in various teams
- Ability to keep information confidential
- Planning and organizational skills
- Ability to work under pressure and meet deadlines
- Committed and dedicated work ethos

KEY PERFORMANCE AREAS

- Liaise with the clinical Coordinator regarding activities for the clinical placement of students in the four areas of Nursing, (e.g. General Nursing, Community Health Nursing, Psychiatric Nursing and Midwifery) as well as postgraduate diploma students in their areas of specialty
- Liaise with the clinical Coordinator in arranging placement schedules for all the students in the facility as outlined by the clinical placement areas
- Attend all placement meetings in the facilities and in the province where nursing students are placed
- Assist with students' registration at the University and at the South African Nursing Council at all stages of the students' training
- Lead the placement timetable of students to ensure that this complies with the South African Nursing Council requirements
- Develop the study material and workbook for students' skills training
- Keep a viable, collegial and professional relationship with preceptors in the clinical facilities
- Liaise with clinical coordinators and facilities in between the meetings should this be necessary
- Liaise with clinical coordinators in the arrangement and booking of transport for all the students and staff members
- Keep a record of all clinical practice trips undertaken by students and staff and secure a quarterly expense record for the Clinical Training Grant reports
- Ensure that each clinical facility receives correct clinical placement schedules with accompanying documents on time, e.g. learning outcomes, learning guides, workbooks and hour schedules
- Ensure that students have adequate PPEs for practice at all times as well as ensuring a constant reservoir of required PPE
- Manage and resolve clinical accompaniment related issues as raised by staff, students and facilities
- Teach/demonstrate/simulate clinical skills to students at all relevant levels when required
- Follow up and supervise students every time they are in the practice areas to comply with the Gauteng Department of Health stipulations and the South African Nursing Council requirements
- Keep records of students' activities and movements while in the clinical areas
- Prepare for and conduct formative and summative assessments for all levels relating to clinical skills
- Continuously maintain and upload students' information relating to clinical skills including:
 - Record of placements
 - Record of attendance

- Record of time spent at clinical
- Any record that impacts on the student's clinical practice

- Support staff appointed specifically for clinical facilitation
- Establish good relations with SMU and external stakeholders
- Develop relevant reports and consult/communicate with relevant stakeholders on all matters relating to clinical facilitation/training in the department
- Actively improve the departmental image internally and externally
- Contribute to the overall development of SMU, and actively promote institutional culture
- Any other duties assigned by the HOD and/or Dean

Closing date: 30 August 2024

Applications from the employment agencies will not be considered.

Typed applications (**quoting the reference number**) which should contain comprehensive curriculum vitae, certified copies of all qualifications and contact details of three referees, should be forwarded, for the attention of **Mr MJ Mopai** by e-mail to hr.recruitment6@smu.ac.za

It is the applicant's responsibility to have foreign qualifications evaluated by the South African qualification Authority (SAQA). Failure to submit the requested documents/information will result in your application not being considered.

Telephonic enquiries regarding conditions of service: (012) 521 3624.

The Sefako Makgatho Health Sciences University is an Equal Opportunity and Affirmative Action Employer.

Correspondence will be limited to short-listed candidates only. Applicants who have not been contacted within 30 days of the closing date must consider their applications as unsuccessful.

The University reserves the right not to make an appointment