



SEFAKO MAKGATHO HEALTH SCIENCES UNIVERSITY

SCHOOL OF MEDICINE

DEPARTMENT OF FAMILY MEDICINE

Sefako Makgatho Health Sciences University (SMU) is on a renewal path with exciting and unique opportunities to shape the training of medical and other health professionals, and scientists in general. We are on a vigorous campaign to attract top talent to join our exciting journey, as reflected in the opportunities below.

Junior Lecturer/Lecturer: Family Medicine (1 Post)

Ref: 100/2024/JSM/P9/P8

The University is looking for an energetic individual who will be responsible for teaching, learning and research within the Department of Family Medicine in line with university's teaching and research strategy. He/She will report to the Head of Department (HOD), and must meet the requirements, competencies and be responsible for the key performance areas:

MINIMUM REQUIREMENTS

Lecturer

- MMED in Family Medicine
- Registration with the Health Professional Council of South Africa
- At least publication in accredited journals will be an added advantage
- Supervision of at least honors students to completion will be an added advantage
- Ability to navigate online platforms such as Blackboard Collaborate, Zoom and Microsoft teams
- Computer literacy, with a sound knowledge of MS Word, MS Excel, PPT, CD formatting and Internet

Junior Lecturer

- MBCHB or equivalent
- Module leader or established teaching experience in an academic environment
- HPCSA registration
- Experience in online teaching, utilizing new and emerging approaches and technology
- Proven ability to navigate online platforms such as Blackboard Collaborate, Zoom and Microsoft teams with requisite proficiency
- Computer literacy, with a sound knowledge of MS Word, MS Excel and Internet

COMPETENCIES

- Technical/professional knowledge and skill
- Good writing, communication and presentation skills
- Ability to maintain strict confidentiality
- Client service orientation
- Meticulous attention to detail
- Ability to work under pressure
- Coaching and mentoring
- Strategic decision-making and problem solving
- Professional and ethical standards
- Managing work standards
- Personal impact, stature and credibility
- Building strategic alliances and partnerships
- Aligning performance to success
- Facilitating change
- A team player

KEY PERFORMANCE AREAS

- Formal instruction in the undergraduate and postgraduate courses
- Co-ordinate undergraduate and postgraduate programmes
- Mentoring and coaching of junior and new academic staff members
- Assist in the emergency medicine training team
- Assist in the training of other health care practitioners
- Assist in the training of students other
- Will be involved in patient care
- Produce scientifically supported reports for both internal and external stakeholders
- Serve on departmental, school, and university activities and committees
- Undertake associated administrative duties with regard to attendance registers, student registration and results, supervision of tests and examinations
- Ensure compliance with HPCSA policies and procedures
- Contribute to the overall development of SMU and actively improve institutional culture
- Any other duties assigned by the HOD and/or Dean of the School

Closing Date: 22 November 2024

Applications from the employment agencies will not be considered.

Typed applications (quoting the reference number) which should contain comprehensive curriculum vitae, certified copies of all qualifications and contact details of three referees, should be forwarded, for the attention of Mr JS Mahlaola, by e-mail at hr.recruitment8@smu.ac.za

It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Failure to submit the requested documents/information will result in your application not being considered.

Telephonic enquiries regarding conditions of service: (012) 521-3906.

The Sefako Makgatho Health Sciences University is an Equal Opportunity and Affirmative Action Employer.

Correspondence will be limited to short-listed candidates only. Applicants who have not been contacted within 30 days of the closing date must consider their applications as unsuccessful.

The University reserves the right not to make an appointment

Final