



SEFAKO MAKGATHO HEALTH SCIENCES UNIVERSITY

SCHOOL OF SCIENCE AND TECHNOLOGY

DEPARTMENT OF CHEMISTRY AND CHEMICAL TECHNOLOGY

MINING QUALIFICATION AUTHORITY (MQA)

Sefako Makgatho Health Sciences University (SMU) is on a renewal path with exciting and unique opportunities to shape the training of medical and other health professionals, and scientists in general. We are on a vigorous campaign to attract top talent to join our exciting journey, as reflected in the opportunity below.

Junior Lecturer/Lecturer (1 post)
(3-year Fixed Term Contract)
Ref: 116/2024/MJM/P9/P8

The University is looking for an energetic individual with the requisite academic stature who will be responsible for teaching and learning, research and community engagement and provide support to the department/school in pursuit of its academic objectives. Responsibilities may also include curriculum development, student academic development, administration, quality assurance, work integrated learning, academic management, building alliances and partnerships and health and safety management. The incumbent reports to the Head of Department: Department of Chemistry and Chemical Technology, and will furthermore meet the requirements and be responsible for the key performance areas and competencies listed below:

MINIMUM REQUIREMENTS

JUNIOR LECTURER

- BSc Honours Degree in Chemistry
- Evidence of participation in teaching or tutorial sessions at undergraduate level
- Knowledge of teaching approach/methods of assessing students
- Evidence of registration for a master's degree or engagement in research such as Honours mini dissertation
- Proven ability to navigate online platforms such as Blackboard Collaborate, Zoom and Microsoft Teams with requisite proficiency
- Computer literacy, with a sound knowledge of MS Word, MS Excel, Internet and competency of ITS

LECTURER

- MSc Degree in Chemistry
- Teaching experience at a tertiary institution, or 5 years' professional experience in the relevant field or experience in student supervision in an academic health institution
- Publications in peer reviewed and/or nonpeer reviewed journals will be a strong recommendation
- Evidence of participation in community project or community related activities
- Proven ability to navigate online platforms such as Blackboard Collaborate, Zoom and Microsoft Teams with requisite proficiency
- Computer literacy, with a sound knowledge of MS Word, MS Excel, Internet and competency of ITS

COMPETENCIES

- Technical/ professional knowledge and skill
- Excellent computer skills
- Strategic direction and leadership
- Resource management
- Building interpersonal relationships and partnerships
- Decision-making and problem solving
- Transformational leadership
- Formal presentation
- Mentoring and coaching
- Professional and ethical standards
- Communication (verbal and written)
- Continuous learning
- Student focus
- Facilitating change

KEY PERFORMANCE AREAS

- Facilitate effective teaching and learning to undergraduate students
- Teach general chemistry module
- Research and utilize new and emerging approaches and technology in teaching and learning
- Contribute and participate in curriculum development and review
- Conduct research and participate in departmental research
- Contribute to community engagement initiatives and integrate community engagement intervention into curriculum
- Serve as course coordinator and related departmental administration
- Serve on various School and University committees
- Contribute to academic student development by identifying students at risk timeously and develop intervention strategies, monitor student progress and make necessary referral
- Contribute to the overall development of SMU and actively promote institutional culture
- Perform any other duties assigned by the HOD and/or Dean

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Closing date: 22 November 2024

Applications from Employment Agency will not be considered.

Typed applications (**quoting the reference number**) which should contain a comprehensive curriculum vitae, certified copies of all qualifications and contact details of three referees, should be forwarded, for the attention of Mr MJ Mopai by e-mail, to hr.recruitment3@smu.ac.za

It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Failure to submit the requested documents/information will result in your application not being considered.

Telephonic enquiries regarding conditions of service: (012) 521-3624

The Sefako Makgatho Health Sciences University is an Equal Opportunity and Affirmative Action Employer.

Correspondence will be limited to short-listed candidates only. Applicants who have not been contacted within 30 days of the closing date must consider their applications as unsuccessful.

The university reserves the right to make or not to make an appointment