



SEFAKO MAKGATHO HEALTH SCIENCES UNIVERSITY
SCHOOL OF MEDICINE
DEPARTMENT OF FAMILY MEDICINE AND PRIMARY HEALTH CARE
CLINICAL TRAINING GRANT (CTG)

Sefako Makgatho Health Sciences University (SMU) is on a renewal path with exciting and unique opportunities to shape the training of medical and other health professionals, and scientists in general. We are on a vigorous campaign to attract top talent to join our exciting journey, as reflected in the opportunities below:

SENIOR LECTURER/COORDINATOR (1 post)

Re-advert

(5-year Fixed Term Contract)

Ref: 100/2025/MJM/P7

The University is looking for an energetic individual who will be responsible for Teaching, Learning, Research and Community Engagement in the Department of Family Medicine and Primary Health Care at the Sefako Makgatho Health Sciences University. He/she will report to the Head of Department (HOD): Family Medicine and Primary Health Care and must meet the requirements and competencies and be responsible for the key performance areas below:

MINIMUM REQUIREMENTS

- MMed in Family Medicine
- At least five (5) years academic experience
- Must be registered with the Health Professions Council of South Africa (HPCSA)
- A minimum of three (3) publications in accredited scientific journals
- Module leader or established teaching and learning experience, Curriculum development, Innovative teaching methods, Moderation, Students/Peers reviews
- Successful supervision/co-supervision of a postgraduate student at Masters level
- Established scholarship or specialist role in community engagement
- Substantial participation in leadership and administration at departmental or School or Programme level
- Proven ability to navigate online platforms such as Blackboard Collaborate, Zoom and Microsoft Teams with requisite proficiency
- Computer literacy, with a sound knowledge of MS Word, MS Excel, Internet and competency of ITS

COMPETENCIES

- Technical/professional knowledge and skill
- Good writing and presentation skills
- Good communication and interpersonal skills
- Ability to maintain strict confidentiality
- Client service orientation
- Meticulous attention to detail
- Ability to work under pressure
- Coaching and mentoring
- Problem solving
- Professional and ethical standards
- Managing work standards
- Personal impact, stature, and credibility

KEY PERFORMANCE AREAS

- Teaching and Learning, Research and Community Engagement (Theoretical and Clinical for both under and postgraduate students)
- Coordinate MMed Programme of the Family Medicine department
- Conduct evidence-based clinical practice
- Publish research outcomes in accredited journals
- Supervise undergraduate and post-graduate research
- Play an active role in community engagement
- Family medicine and primary health care module management
- Develop and participate in curriculum development
- Student educational support and correspondence related to the programme
- Generate original and current student lists from the university enrolment platform as well as other required documents
- Capture student results on the ITS System
- Submission of student records to Health Professions Council of South Africa (HPCSA) and address related enquiries
- Ensure proper record keeping
- Undertake associated administrative duties with regard to attendance registers, student registration and results, supervision of tests and examinations
- Contribute to the overall development of SMU and actively improve institutional culture
- Any other duties assigned by the HOD and/or Dean of the School

Closing Date: 26 JUNE 2026

Applications from employment agencies will not be considered.

Typed applications (quoting the reference number) which should contain a comprehensive curriculum vitae, certified copies of all qualifications and contact details of three referees, should be forwarded, for the attention of Mr M Mopai via e-mail applications in MS Word and PDF format, to hr.recruitment4@smu.ac.za **not later than 16h00** on the closing date as stated on the advert.

It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Failure to submit the requested documents/information will result in your application not being considered.

Telephonic enquiries regarding conditions of service: (012) 521-3906

The Sefako Makgatho Health Sciences University is an Equal Opportunity and Affirmative Action Employer.

Correspondence will be limited to short-listed candidates only. Applicants who have not been contacted within 30 days of the closing date must consider their applications as unsuccessful.

The university reserves the right not to make an appointment