



SEFAKO MAKGATHO
HEALTH SCIENCES UNIVERSITY

SUPPLY CHAIN MANAGEMENT DEPARTMENT

REQUEST FOR QUOTATION FOR THE APPOINTMENT OF A SUITABLY QUALIFIED SERVICE PROVIDER FOR THE SERVICING OF GENERATORS ACROSS THE CAMPUS AT SEFAKO MAKGATHO HEALTH SCIENCES UNIVERSITY

RFQ Number	PROV/088/2026
Compulsory Briefing Session	N/A
Closing Date and Time	Friday, 5 June 2026 @ 11h00
Technical Enquiries	Elias.moremi@smu.ac.za
Procurement Enquiries	Senamile.zulu@smu.ac.za

The Sefako Makgatho Health Sciences University hereby invites interested, qualified, and suitable service providers for servicing of generators across the campus. The submitted quote **must** indicate/include the following:

- Company letterhead, which also includes the Full Name of the Company
- Details of the contact person
- Company registration number
- Company CSD number
- Company VAT number (*if VAT vendor*)
- Price/s must include VAT (*for VAT vendors*)
- Delivery Period, i.e., delivery to the university after receipt of an official order
- Offer validity (Minimum of 30 days from the closing date)

Mandatory Returnable Documents

No	Mandatory Returnable Documents
1.	A valid letter of good standing from the Department of Employment and Labor Act (COIDA) or any approved private insurance firm that is relevant to the scope of work
2.	Proof of a valid and active CIDB registration with CIDB grading 1EB or higher
3.	Minimum of two (2) contactable reference letters or completion certificates for Electrical work completed in the last five (5) years (2020 – 2025)
4.	Proof of the most recent Central Supplier Database (CSD) registration report printed within the month of the advert of the RFQ
5.	Valid B-BBEE certificate issued by a SANAS-accredited verification agency unless the bidder is an Exempted Micro Enterprise (EME) or a Qualifying Small Enterprise (QSE), in which case the bidder may submit a sworn affidavit in accordance with the B-BBEE Act

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Scope of Work

The scope of the work/ services to be provided by the contractor is as follows:

- The contractor will ensure that Standby Generators works effectively and will point out all equipment defects to SMU.
- The Contractor shall produce and issue to SMU a written report of any testing, inspection, examination,
- investigation and/or assessment undertaken and execution of any repairs by the Contractor.
- Reports will highlight the type of work or service done, problems experienced, results of inspection, faults found and their priority thereof

All electrical and mechanical work will be in accordance with the following publications

- a) SABS 0142 Code of Wiring for Premises
- b) SANS 1507 Secondary wiring of Generators
- c) Standby Generator Maintenance Manuals
- d) E7/1 or E7/2, E4E Specifications
- e) OHS Act 85 of 1993 as amended and
- f) Applicable Municipal By-Laws and Regulations

SMU reserves the right to conduct an independent safety and quality audit to be carried out on the maintenance performance of the units. The contractor shall provide his own quality controls to ensure compliance with the specifications, unit's maintenance manuals, any changes to legislation or regulations applicable to the maintenance units and possible modernization products to upgrade or to improve the reliability and performance of the units will be brought to SMU for consideration.

Minimum Maintenance Schedules Tasks Required

Major Service:

1. Drain and refill engine lubricating oil. Use correct grade of oil only
2. Drain, flush and refill coolant water radiators where applicable
3. Clean or replace air intake filter, do not clean disposable types filter
4. where fitted, ensure that turbocharger impeller rotates freely
5. Where fitted, test turbocharger bearing for excess wears
6. Remove, test and replace diesel fuel injectors, refer to maker's instructions
7. Re-torque cylinder heads as per maker's instructions
8. Check valve clearances and rest if necessary, refer maker's instructions
9. Remove and clean water trap on fuel system, where applicable
10. Test fuel tank condensation and drain condensation if necessary
11. Check oil level of governors where applicable. Refer to maker's instructions
12. Lubricate water pump shaft seals and bearings where lubricating points are fitted refer to maker's instructions
13. Change or clean lubricating oil filters, does not clean disposable type oil filters
14. Change or clean fuel filters do not clean disposable type fuels filter
15. Locate and repair all oil, fuel and water leaks
16. examine all V belts and renew where necessary
17. Lubricate all linkages. Governor control linkages etc.

“Knowledge for quality health services”

18. Ensure that all drives and drive couplings are secure
19. Examine all pipe work for chafing
20. Ensure that all air-intake filter louvers are clean and operate

LOCATION	SIZE	Model
1. Clinical Pathology	620KVA	Mecc Alte
2. Basic Medical Science	250KVA	Volvo
3. Skills Centre	75KVA	Stamford
4. Sport Centre	100KVA	Aksa
5. Technical Services	250KVA	Volvo
6. MeCRU Clinical Research Unit	75KVA	Lovol
7. Library	200KVA	Volvo
8. ICT	100KVA	Aksa
9. New Student Pharmacy	37KVA	Smartgen
10. Small Sewerage	25KVA	Stamford
11. Health Science Building	250KVA	Stromer
12. National Health Science	400KVA	Stromer
13. Student Cafeteria	400KVA	Stromer
14. Residence 1A & 1B	400KVA	Stromer
15. Residence 1D	200KVA	Stromer
16. Residence 2B	250KVA	Stromer
17. Residence 2A	200KVA	Stromer
18. Residence 5B	400KVA	Stromer
19. Residence 4B	200KVA	Stromer
20. Dental Building	2000KVA	Perkins

Important notes for contractors:

- a) Works must be done according to SABS
- b) The contractor must ensure compliance with Occupational Health and Safety Act of 1993. Failure may lead to the contract being terminated with immediate effect
- c) The contractor is required to visit the site to familiarize themselves with the condition of the services to be provided.
- d) The contractor is advised not to execute any additional work other than specified above
- e) Electrical work must be carried out by a qualified installation electrician
- f) One-year warranty on workmanship after project handover

Please note that SMU reserves the right to:

- Amends the goods, services or works outlined in the RFQ and request bidders to resubmit quotations reflecting the changes
- Disqualify any quotation that fails to comply with the provided instructions and specifications
- Reject any quotations received after the stated submission deadline
- Not appoint or accept any lowest quotation or appoint any other service provider

Please send your quotation as per the above to this Email: senamile.zulu@smu.ac.za; only e-mailed submissions will be accepted.