

 <p>SEFAKO MAKGATHO HEALTH SCIENCES UNIVERSITY</p>	<p>STANDARD OPERATING PROCEDURE:</p> <p>SMUAREC DOCUMENT CHECKLIST</p>	<p>SMUAREC Sefako Makgatho University Animal Research Ethics Committee</p>
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Animal Material:

- ✓ Clean copy of the Protocol
- ✓ Turnitin Report
- ✓ School Research Committee approval letter
- ✓ Previous Ethics approval from original researcher
- ✓ Consent/Permission to use Samples
- ✓ Facility Consent: Where samples are stored and/or tested
- ✓ DALRRD: Section 20 approval
- ✓ Site permits
- ✓ Signature Page
- ✓ Other

Live Animals:

- ✓ Protocol for research and/or SOPs for all procedures (SOP: compulsory for teaching)
- ✓ Turnitin Report (for protocols only)
- ✓ Data collection and/or monitoring sheets/forms
- ✓ Completed signature page
- ✓ Any permits: e.g. If working with wild species and/or protected species, you will be required to attach (a permit for threatened or protected species (TOPS), approval letters for nature conservation and provincial authority for wild species)
- ✓ Section 20 approval
- ✓ Consent forms (if applicable)
- ✓ Proof of training for the use of animals
- ✓ Incineration/calibration certificate for disposal of biological waste
- ✓ Other Documents: e.g. proof of plant verification from SANBI